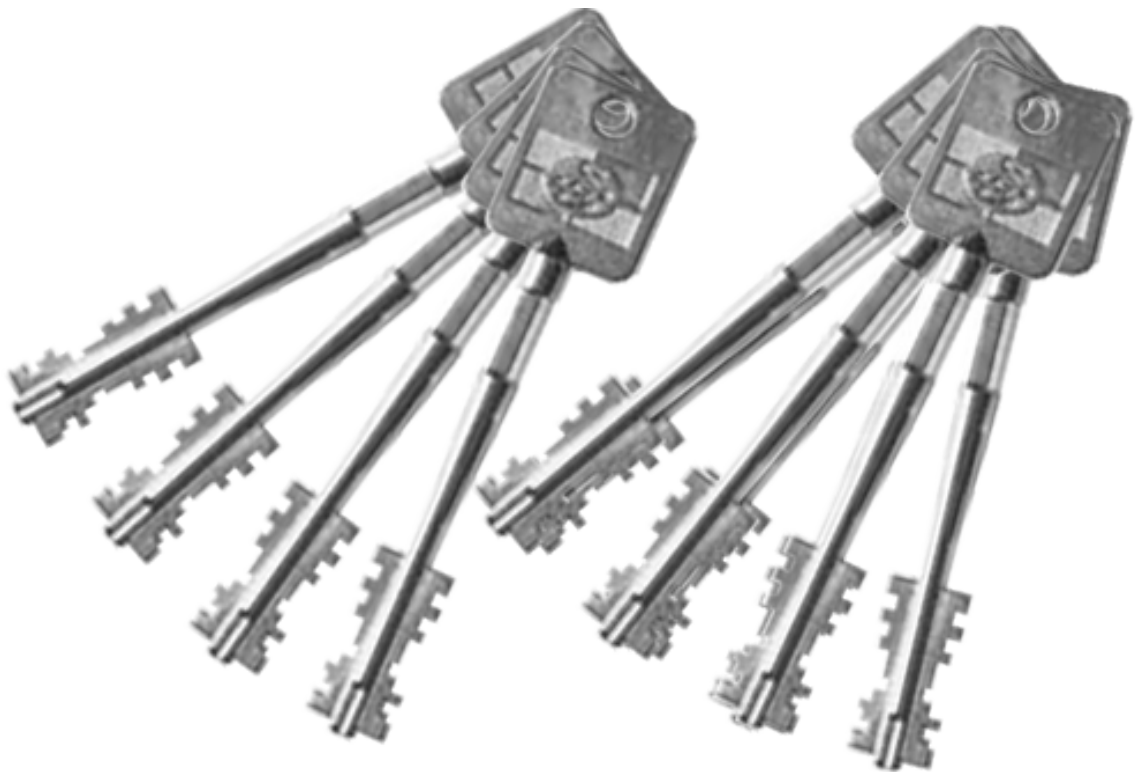# NCR VOYIX

Kit Instructions

Self-Checkout Internal Key (Key Code 4)

7360-K963

Issue A

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Revision Record

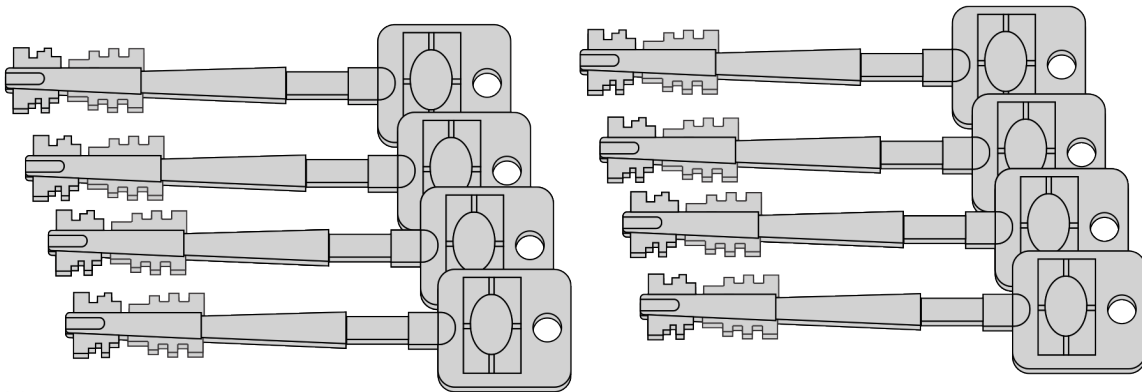| Issue	Date	Remarks
A	May 2025	First issue.

Self-Checkout Internal Key (Key Code 4)

This kit provides instructions in changing the internal keys to the Security Door locks (Sargent and Greenleaf) of the following Self-Checkout units:

- NCR Voyix Self-Checkout (7360) Fixed
- NCR Voyix Self-Checkout (7360) Convertible
- NCR Voyix Self-Checkout (7360) Cash Tender Module (CTM)
- NCR Voyix SCO Full Function (7371) Fixed
- NCR Voyix SCO Full Function (7371) Hybrid
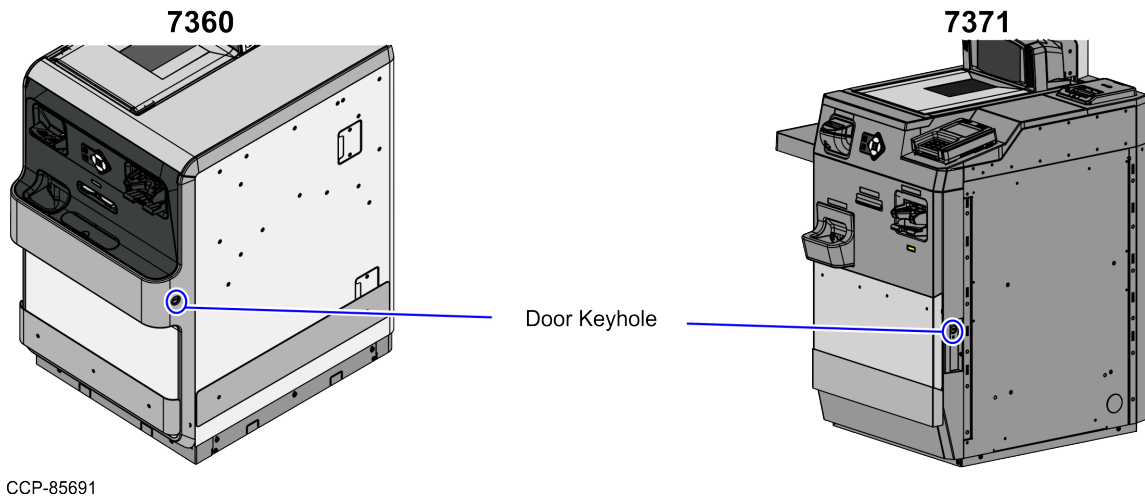
Kit Contents

CCP-85672

Part Number	Description
497-0527793	7360-K963 Kit, Internal Key S&G - Key Code 4 (Quantity 8)
006-8627657	Operating Key, Pair, S&G Key Lock, Code 4 (4 pcs)

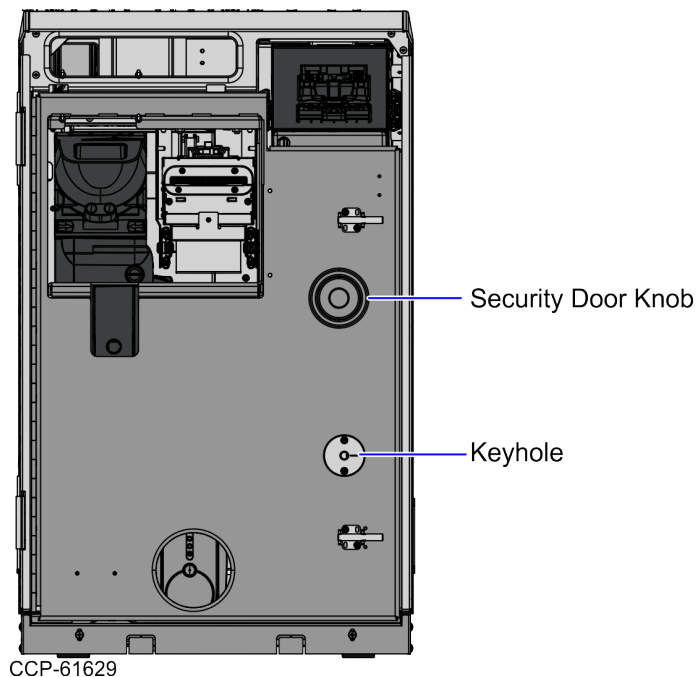* Items marked with an asterisk are not called out on the image.

Changing the keys

To change the keys of the Security Door lock (Sargent and Greenleaf), follow these steps:

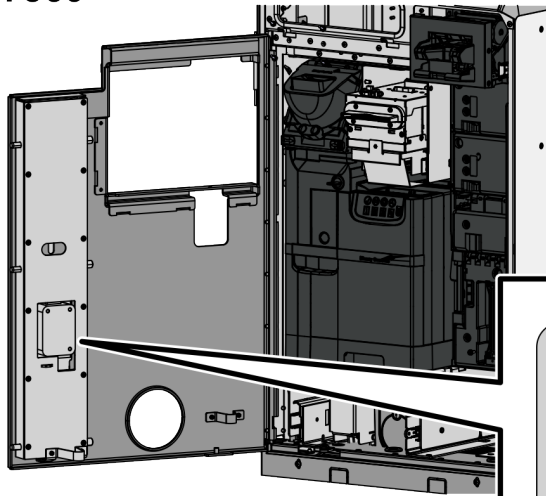1. Open the Self-Checkout exterior door using a key.

7360   **7371**

Door Keyhole

CCP-85691

2. Do the following:

   a. On the Security Door, insert the Setup Key or the current Operating Key through the keyhole.

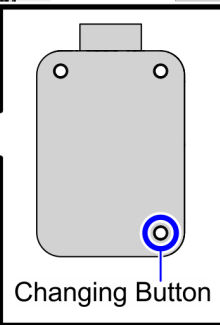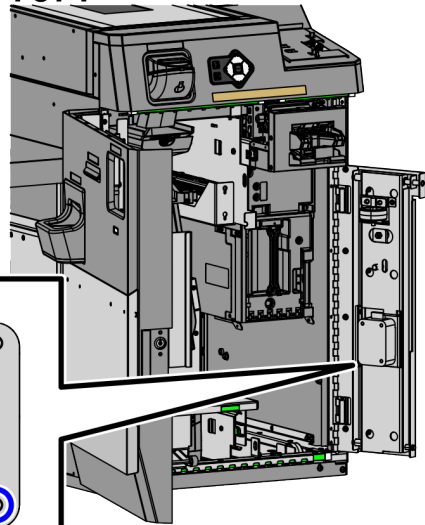   b. Turn the Security Doorknob counterclockwise, and then remove the key to open the Security Door.

Security Door Knob

Keyhole

CCP-61629

3. Do the following:

   a. Locate the changing button on the back of the Security Door lock.

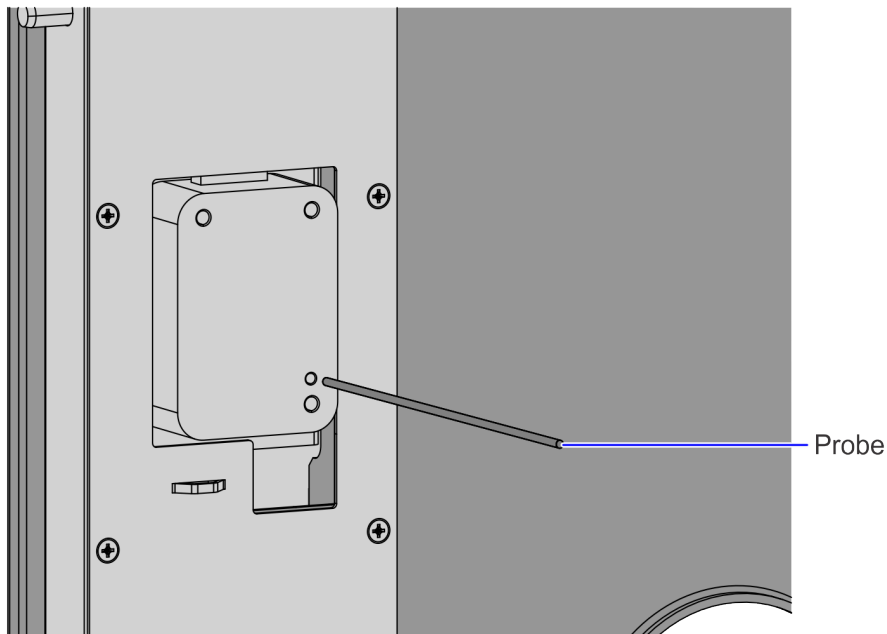**7360**　　　　　　　　　　　　　　　　　　**7371**

Changing Button

CCP-85668

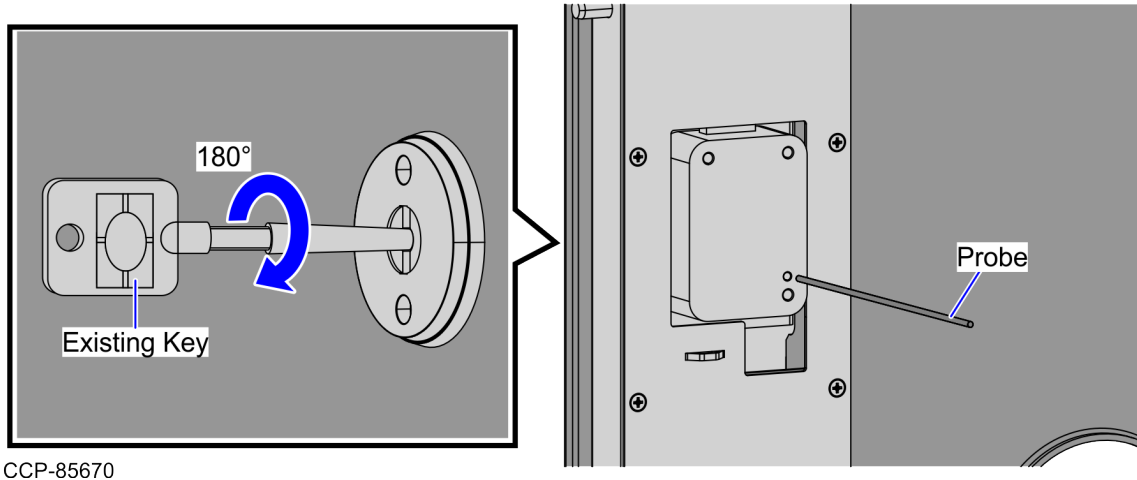   b. Insert a probe into the changing button hole and keep the changing button pressed.

> 📑 **Note**
>
> The probe is not included in the 7360-K960 kit. Use any object that can fit into the changing hole (such as the tip of a ball point pen).

Probe

CCP-85669

4. While keeping the changing button pressed, insert the existing key and turn it 180° clockwise until it reaches its stop.
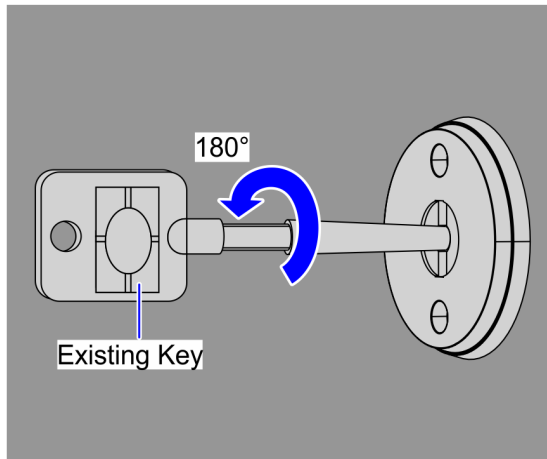

CCP-85670

5. Release the changing button and then remove the existing key.

6. Do the following:

   a. Insert the new key into the keyhole.

   > 📑 **Note**
   >
   > Ensure that the new key is fully engaged into the lock.

   b. Turn the new key 180° counter clockwise in a slow and deliberate motion (4-5 seconds) until it reaches its stop.

CCP-85671

   c. Remove the new key.

7. Test the new key several times by opening the lock. Turn the key clockwise until it stops and then turn the knob.

8. Close the Security Door.

9. Turn the key counterclockwise and then remove it.

10. Close the Core Cabinet Door.